

# Academic Affairs Educational Vision Plan Workgroup Committee

Minutes | September 14, 2023

**Present:** Kaylene Thomas, Stephanie Mendes, Joshua Ramirez, Kim Monda, Beth Taylor-Schott, Jens-Uwe Kuhn, Alan Price, Devona Hawkins  
Michelle White, RP Group Representative

**Academic Affairs Workgroup Committee Members:** Maria Villagomez, Elizabeth Imhof, Beth Taylor Schott, Michael Medel, Alan Price , Jens-Uwe Kuhn, Stephanie Mendes, Joshua Ramirez, Devona Hawkins, Kaylene Thomas, Kim Monda

## AGENDA ITEMS

1. Welcome and Introductions
2. Overview
  - a. What is the Educational Vision Plan?
    - i. Exactly what it sounds like. Academic planning, student services and SEL. Encompasses future plans for the institution. We need to decide what we want this plan to look like. Do we want it to reflect the [SEM plan](#) or do we want it to list goals and activities with desired outcomes that are not already reflected in any other plans at the institutional level.
  - b. Why are we doing this?
    - i. It's a good idea to have structure and goals. Helps to reduce duplicative efforts and can align activities for desired outcomes.
  - c. Why are we here?
    - i. You all need to have a plan in the development of this plan.
  - d. How does this plan tie in with the Strategic Plan and other planning documents
    - i. This is meant to reflect the other plans but not duplicate the efforts.
    - ii. Kim: we want to focus on bringing vitality to parts of our college that have been suffering especially after COVID
    - iii. Maria: I think there is merit in not creating a plan that does not provide duplicative efforts. I think it is important to connect the Ed vision plan to the SEM plan to reflect our priorities and be in alignment with the college's goals. I hope the EVP creates a method that we can quantify how we are achieving our goals.
    - iv. Michelle White: I see this as being similar to an Educational Master Plan and how we can apply actions to the three different sections of the college (AA, SA and SEL). We are really trying to narrow things down to what applies to those three areas.
    - v. A facilities and technology plan should be coming after the EVP
  - e. What is The RP Group's role?

- i. They have been invited to partner to help plan and facilitate. They provide project management, technical support, subject matter expertise. They bring strategies that they have learned from other colleges to help SBCC stay on track for our goals. Here to collaborate and provide feedback and provide outside information that might be helpful.
    - ii. We are going to be using a lot of the existing data to inform this plan and decisions
    - iii. SBCC has done a great job at steering the RP Group toward the data and practices that already exist and will be using that to make recommendations
- 3. Steering Committee
  - a. [Membership and Charge](#)
- 4. Student Affairs, Academic Affairs and SEL Workgroups
  - a. [Membership and Charge](#)
  - b. What is the relationship between the steering committee and the workgroups?
    - i. Beth: how do these groups integrate?
      - 1. One of the structural attempts to prevent the workgroups from working against each other is that we are working on similar agendas (structurally) but not in content. There will be an opportunity to convene to cross reference information
    - ii. Kim: we have strategies in place to make sure efforts are aligned with the correct workgroup
- 5. [Timeline for EVP](#)
  - a. Possible Bond
    - i. We need to have this plan in place in case the board decides to proceed with a bond measure
    - ii. This will help inform subsequent plans: facilities, technology, human resources
  - b. Development of Facilities, Technology, People Plans
- 6. [Resources](#)
- 7. Next Meeting Discussion
  - a. Review [strategic plan](#) goals and activities; identify the areas that are relevant to our areas
    - i. We will work on a list of goals at our next meeting and make a plan going forward. It was discussed that the SEM plan is not done and it might be more efficient to wait to review it until it is complete.
  - b. Introduce information from internal and external plans and data
  - c. We need to think about what applies to academic affairs and how things like dual enrollment and distance ed fit into the ed vision plan

**Notes:**

- Will lock google doc of minutes so that changes cannot be made after they are approved
- If you cannot make a future meeting, please have someone represent you in these meetings.

**Future Meeting Dates**

- September 28
- October 12
- October 26
- November 9
- December 7
- December 21
- January 18
- February 1
- February 15
- Feb 29