

# ***Classified Consultation Group***

## ***Meeting Minutes***

**05/14/18**

**3:00-4:00 PM**

**Location: CC 223**

**Attendees:** Larry Antoniazzi, Liz Auchincloss (CPC Rep, Chair), Cheryl Brown (CPC Rep), Sherie Higgins, Valdas Karalis, Loren Mindell, Sally Gill, Beth Taylor Schott, Loren Mindell, Erik Erhardt, Michael Gamboa, Becky Saffold

**Absent:** Mary Saragosa

### **1. Call to order**

### **2. Roll call**

### **3. Discussion Items**

3.1. Approve minutes from 04/30/18 meeting-minutes approved

3.2. Preview CPC – 05/15/18 Meeting

3.2.1.1.CPC will discuss the Professional Development Plan presented by Kenley. PEC will present its Annual Report which includes mention of Program Review template changes, model program reviews, new certificate/program approvals and requests, and clarification of the Goals section in the Program Review form. There will be a discussion of Art Work on Display in the BC building.

3.3. BPAP Update

**3.3.1.** AP 3051 will be discussed at the last BPAP meeting on May 18<sup>th</sup>. This AP is the Standards of Employee Conduct which describes the complaint procedure. It was noted by CCG members that the complaint procedure needs a timeline included and that a Grievance is different from a complaint because a Grievance is a violation of an Article in the CSEA contract.

3.4. EEO-Sherie

**3.4.1.** The next EEOAC (Equal Employment Opportunity Advisory Committee) meeting is May 24<sup>th</sup>. Sherie will give update at next CCG meeting in June.

### 3.5. Guided Pathways

**3.5.1.** Beth told CCG that there will be two Guided Pathway work groups meeting in the summer: Questions and Ideas, and Pathway Coach. Sally will send CCG members a definition of Guided Pathways from her experience in the Pathways group. The summer work group dates will be listed on Canvas and will be available to any classified employees who would like to participate.

### 4. Other Items

4.1. Campus wide email restrictions will begin June 1<sup>st</sup>. Campus Wide will be renamed All Employees email. All Employee Email requests will be sent to a managing supervisor before posted. CCG members have Freedom of Speech concerns about censoring campus wide emails.

4.2. A new Gender Equity group has been developed under the leadership of Lyndsay Maas. All are invited to participate. CCG members would like a definition of “Gender Equity” and “Zero Tolerance”. The next meeting will be 2:00-4:00 p.m. on May 17<sup>th</sup>. Sherie Higgins will attend that meeting.

4.3. A thin client computer will be available in HR to fill out job applications.

5. Next regular meeting TBD.

6. **Adjournment at 4:00 p.m.**